

**Foxborough Planning Board
Meeting Minutes
August 15, 2013
Town Hall**

Members Present: Kevin Weinfeld, William Grieder, Gordon Greene, Ron Bressé, Shannon McLaughlin and Alternate John Rhoads

Also Present: Planner Sharon Wason

7:00 p.m. Planner's Report

Wayfinding Scope – Ms. Wason stated that the scope is complete; the Historical Commission will discuss it on Sept. 9. She is hopeful that we can apply to the Cultural Council for banners by the deadline of Oct. 15.

DCAM – Have not received a letter from Ms. Clancy.

Walk Audit training – Scheduled for t August 21st in Town Hall at 3 p.m. It will help to determine whether areas are handicap accessible.

Housing Authority – Ms. Wason stated that she spoke with Mr. Michelmore. He believes the Housing Authority purchased excess flow for Baker Street and thinks it should be transferrable to Market Street.

Billboard Committee Meeting – Mr. Grieder attended the billboard committee meeting with Ms. Wason and she shared the minutes from the meeting. Mr. Grieder stated that the Master Plan should include a section stating that electronic billboards are not allowed but recommending that a referendum vote be done.

NNE Planning Conference – Ms. Wason has registered for the Northern New England Planning Conference scheduled for Sept. 19-20.

McCabe invoice – Ms. Wason stated that Ms. McCabe submitted an invoice last week. She stated that the invoice means that she has billed the Town for 90% of the original \$90,000 budget. Mr. Grieder stated that he would like to set up a meeting with Ms. McCabe, Ms. Wason and Chairman Weinfeld to have a frank discussion about the progress on the project.

Special Town Meeting – Ms. Wason stated that a special Town Meeting is in the works. The Board needs to provide zoning article titles by August 29th

Downtown Zoning – Ms. Wason informed the Board that Ms. Wall is ill and unable to attend tonight's meeting, she suggested having a daytime meeting to make up for tonight's evening session.

Foxfield Plaza – Ms. Wason distributed copies of brochure for prospective development at the plaza. They are doing an informal presentation on September 12th. Mr. Grieder suggested inviting our State Rep and Senator to recruit their help when the project is reviewed by the State.

7:15 p.m. Action Items

Letter of Credit from Foxboro Sports Center

Mr. Touzos has submitted a letter of credit from the Foxboro Sports Center as performance guarantee.

A **motion** was made by Mr. Grieder and seconded by Mr. Greene to accept the letter of credit. The motion carried 5:0:0.

“Highlawn Farm” sidewalks

Ms. Wason read letter from Mr. Walsh concerning the subdivision sidewalks and street trees. The Board instructed the staff to send Mr. Walsh a letter stating that the trees should be planted by Oct. 10th; lawns should be appropriately graded to meet the subdivision regulations, and sidewalks finished by Oct. 20th. Mike DiNunzio, 24 Lawton Lane asked for street sweeping.

7:30 p.m. Request to set performance guarantee and lot releases for Congdon Road in the “Highlawn Farm” subdivision

Douglas King was present along with engineer William Buckley. Ms. Wason stated that Mr. Buckley submitted an estimate for the bond totaling \$225,000; she added that \$248,300 would include the contingency.

A **motion** to set the performance guarantee at \$248,300 was made by Mr. Grieder and seconded by Mr. Greene. The motion carried 5-0-0.

Mr. Buckley discussed lots 8 and 9 which will have one owner. He stated that a shared driveway had been discussed but they are not allowed in the R-40 zoning district. He stated that the driveway would be entirely in lot 8. Mr. King stated that he met with Mr. Walsh yesterday and he would like not to topcoat Lawton Lane past B-12 due to possible damage by construction equipment. Mr. Grieder responded that the Board won’t agree to partially pave the road. Ms. Wason asked that, as a courtesy to the neighbors, Mr. King’s workers to only access the subdivision on the south entrance of Lawton. Mr. Grieder reminded Mr. King the previous discussion concerning the recreation fields fund and that \$60,000 would be due upon the release of the lots. Mr. Buckley stated that they would like to have a new covenant and conveyance of utility easements for Congdon Circle.

A **motion** to release lots B-4, B-11 & B-34 subject to submission of \$20,000 for recreation fields fund was made by Mr. Grieder and seconded by Mr. Greene. The motion carried 5:0:0.

A **motion** to release lots B-5 through 10 on Congdon subject to submission of a new covenant, bond, and \$40,000 for recreation fields fund was made by Mr. Grieder and seconded by Mr. Greene. The motion carried 5:0:0.

8:00 p.m. Discussion of possible TM articles

Scenic Roads – Ms. Wason stated that she reviewed the plan of scenic roads and discussed possible roads to add to the list and also changes to the by-law to enhance its ability to enforce.

Medical marijuana – Ms. Wason stated that the Route 1 area which is close to a medical facility would be the most logical location to zone for the use.

Subdivision road length – Ms. Wason suggested that road could extend beyond 800’ by Special Permit.

8:40 p.m. Meeting adjourned

Respectfully submitted,
Gabriela Jordan

Approved by: Kevin Weinfeld Date: 1/23/2014